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Ships Store Program: (A) SS17-019

Pass To: Ships Store Officer

DISCREPANCY ON MONTHLY RECEIPT TRANSMITTAL FROM PRIME VENDOR RECEIPTS

Discussion: Ships are entering contract numbers or other data in the expenditure number block on the Receive an Order page. This information replaces the requisition number on the Monthly Receipt Transmittal text files, which is a problem for DFAS. In the example below the requisition number V00069-7289-9910 should be on the Receipt Transmittal, but instead the contract number SPE30017D4026 has replaced it. DFAS is unable to process Monthly Receipt Transmittals due to this issue.

Action: Effective immediately ROM 3 ships will leave the Expenditure number block on the Receive an Order page blank. If necessary, notes about the order can be placed in the Receipt Information block.

| Receive An Order | | |
|--|-------------------------------|--|
| Status: Unconfirmed | Receipt Date: N/A | |
| Order # V00069-7289-9910 | Order Date: 10/16/2017 | Order Type: Requisition - PRIME |
| Expenditure #: <input type="text"/> | 857: Not-Received | FOB: Destination |

| Receive An Order | | |
|--|-------------------------------|--|
| Status: Unconfirmed | Receipt Date: N/A | |
| Order # V00069-7289-9910 | Order Date: 10/16/2017 | Order Type: Requisition - PRIME |
| Expenditure #: <input type="text" value="SPE30017D4026"/> | 857: Not-Received | FOB: Destination |
| Receipt Information | | |

Transmittal of Ship's Store Receipt Documents

Ship's Store, USS TRAINING 69 - V00069

Report Generated: 10/16/2017 | 19:11 Reporting Period: 2/20/2014 8:17:30 PM - 10/16/2017 7:11:35 PM

| Date | Receipt # | P.O./Requisition # | OSO | Purchase | EDI Order |
|------------|-----------|--------------------|---------|----------|-----------|
| 10/16/2017 | 481 | SPE30017D4026 | \$93.94 | | |

For any questions or concerns, please contact SHC(SW) Larry Hardimon at (757) 502-7477 / email: Larry.Hardimon@nexweb.org or SHC(SW/AW) Geanice Huff at 757-502-7480 Geanice.Huff@nexweb.org