

FINAL QUALIFICATION

NAVEDTRA 43239-A (CH-1)

301 LAUNDRY OPERATOR

NAME \_\_\_\_\_ RATE/RANK \_\_\_\_\_

This page is to be used as a record of satisfactory completion of designated sections of the Personnel Qualification Standard (PQS). Only specified supervisors may signify completion of applicable sections either by written or oral examination, or by observation of performance. The examination or checkout need not cover every item; however, a sufficient number should be covered to demonstrate the examinee's knowledge. Should supervisors give away their signatures, unnecessary difficulties can be expected in future routine operations.

A copy of this completed page shall be kept in the individual's training jacket.

The trainee has completed all PQS requirements for this watchstation. Recommend designation as a qualified LAUNDRY OPERATOR (NAVEDTRA 43239-A (CH-1)).

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Supervisor

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Division Officer

RECOMMENDED \_\_\_\_\_ DATE \_\_\_\_\_  
Department Head

QUALIFIED \_\_\_\_\_ DATE \_\_\_\_\_  
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY \_\_\_\_\_ DATE \_\_\_\_\_



301 LAUNDRY OPERATOR (APPRENTICE)

Estimated completion time: 4 weeks

NOTE: THE FOLLOWING WATCHSTATIONS, REGARDLESS OF QUALIFICATIONS ACHIEVED IN PREVIOUS VERSIONS, SHALL BE COMPLETED: NONE

301.1 PREREQUISITES

FOR OPTIMUM TRAINING EFFECTIVENESS, THE FOLLOWING ITEMS SHOULD BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS BUT SHALL BE COMPLETED PRIOR TO FINAL WATCHSTATION QUALIFICATION.

301.1.1 SCHOOLS:

SH 'A' School A-823-0012 (RECOMMENDED)

Completed \_\_\_\_\_  
(Qualifier and Date)

OTHER QUALIFICATIONS:

Obtain a physical from medical

Completed \_\_\_\_\_  
(Qualifier and Date)

.2 WATCHSTATIONS FROM THIS PQS: NONE

.3 FUNDAMENTALS FROM THIS PQS:

101 Safety Fundamentals

Completed \_\_\_\_\_  
(Qualifier and Date)

102 Laundry Fundamentals

Completed \_\_\_\_\_  
(Qualifier and Date)

.4 SYSTEMS FROM THIS PQS:

201 Laundry Operator Systems

Completed \_\_\_\_\_  
(Qualifier and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2 TASKS

For the tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What safety precautions must be observed?
- D. What parameters must be monitored?
- E. Satisfactorily perform this task.

**RECEIVING AND ISSUE CLERK**

301.2.1 Receive and weight bulk lots (2 times)

Questions  
A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.2 Log in received laundry in the Bulk Work log (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.3 Identify individual lots using the laundry mark or NAVSUP Form 233 (2 times)

A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.4 Resolve customer complaints (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.5 Receive individual lots (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.6 Record individual lots in the Press Deck log (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.7 Weigh and issue bulk lots (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.8 Record entries into Bulk Work log (2 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.9 Issue individual lots (2 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.10 Record entries into Press Deck Log (2 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.11 Record entries into Heat Stress Log (3 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

. 12 Record entries into equipment log (2 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WASHER OPERATOR**

.13 Perform Pre-operational safety checks (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.14 Operate emergency shutoff button (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.15 Inspect laundry detergent dispenser (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.16 Don personal protective equipment (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.17 Load washer for even weight distribution (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.18 Operate Jog Basket (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.19 Secure inner and outer doors (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.20 Start washer (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.21 Select wash cycle (2 times) A B D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.22 Unload washer (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.23 Clean laundry detergent dispenser (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.24 Replace laundry detergent from ECOLAB dispenser (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**TUMBLER DRYER OPERATOR**

.25 Conduct Pre-operational safety checks A B C D E

\_\_\_\_\_  
(Signature and Date)



**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.26 Load correct weight into tumbler dryer (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.27 Set temperature (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.28 Set dry time (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.29 Set Cool down cycle (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.30 Start dryer (2 times)

A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.31 Unload tumbler dryer (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.32 Clean primary lint traps (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.33 Clean secondary lint traps (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**PRESS OPERATOR**

.34 Perform pre-operational safety checks (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.35 Clean press head (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.36 Replace press pads and covers (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.37 Operate utility press (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.38 Operate pants toppler press (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.39 Operate flatwork ironer (as applicable) (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

.40 Operate Emergency shut off button on flatwork ironer (as applicable) (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.2.41 Clean space at end of workday (2 times) A B C D E

\_\_\_\_\_  
(Signature and Date)

\_\_\_\_\_  
(Signature and Date)

. 42 Secure space at end of workday A B C D E

\_\_\_\_\_  
(Signature and Date)

COMPLETED .2 AREA COMPRISES 93% OF WATCHSTATION.

**301.3 INFREQUENT TASKS**

For the infrequent tasks listed below:

- A. What are the steps of this procedure?
- B. What are the reasons for each step?
- C. What control/coordination is required?
- D. What parameters must be monitored?
- E. What conditions require this infrequent task?
- F. Satisfactorily perform or simulate this infrequent task.

**Questions**

301.3.1 Receive contaminated or infested laundry A B C D E F

\_\_\_\_\_  
(Signature and Date)

COMPLETED .3 AREA COMPRISES 2% OF WATCHSTATION.

301.4 ABNORMAL CONDITIONS – None to be discussed.

**WATCHSTATION 301**

**301 LAUNDRY OPERATOR (APPRENTICE)**

301.5 EMERGENCIES

For the emergencies listed below:

- A. What indications and alarms are received?
- B. What immediate action is required?
- C. What are the probable causes?
- D. What other emergencies or malfunctions may occur if immediate action is not taken?
- E. How does this emergency affect other operations/equipment/watchstations?
- F. What follow-up action is required?
- G. Satisfactorily perform or simulate the immediate action for this emergency.

**Questions**

301.5.1 Fire/Flooding A B C D E F G

\_\_\_\_\_  
(Signature and Date)

301.5.2 Emergency eye wash B C D E F G

\_\_\_\_\_  
(Signature and Date)

COMPLETED .5 AREA COMPRISES 5% OF WATCHSTATION.

301.6 WATCHES – None.

301.7 EXAMINATIONS (OPTIONAL EXCEPT AS REQUIRED BY TYCOM/ISIC, ETC.)

301.7.1 EXAMINATIONS Pass a written examination

\_\_\_\_\_  
(Signature and Date)

.2 EXAMINATIONS Pass an oral examination board

\_\_\_\_\_  
(Signature and Date)