

Date:

From: Sales Officer, USS
To: Commanding Officer, USS

Subj: REQUEST TO MERGE SHIPS STORE RETURNS FOR END OF ACCOUNTING PERIOD

Ref: (a) NAVSUP Pub 487 paragraph 9201

1. Sir as per ref (a) this letter is forwarded for your approval to merge ships store returns for (accounting period). The purpose of merging ships store returns is to facilitate with the loadout of ships store merchandise and to assist with proper logistic planning and our present operational commitments.

Signature of Commanding Officer
Or by direction

Copy to:
Type Commander
DFAS
NEXCOM (Ships Store Program)